



Application Form for Building Permit (BP)

Submission Type

<input type="checkbox"/>	New					
<input type="checkbox"/>	Resubmission (Previous Reference	<input type="checkbox"/> Arch.	<input type="checkbox"/> Struct.	<input type="checkbox"/> HVAC	<input type="checkbox"/> GB / Facility	<input type="checkbox"/> Others
<input type="checkbox"/>	Revision (TKS BP Ref. No):					
<input type="checkbox"/>	Revision Type:	<input type="checkbox"/> Arch.	<input type="checkbox"/> Struct.	<input type="checkbox"/> HVAC	<input type="checkbox"/> GB / Facility	<input type="checkbox"/> Others
<input type="checkbox"/>	Amendment (TKS BP Ref. No):			No. of Amendments:		
<input type="checkbox"/>	Revalidation (TKS BP Ref. No):			Expiry Date:		No. of Renewals:

Application Information

Client

Name			
E-Mail		Telephone	
Trakhees ID		Trade License # (Companies) / Passport # (Individuals)	

Consultant

Name			
E-Mail			
Trakhees ID		License No.	

Contractor (if applicable)

Name			
E-Mail			
Trakhees ID		License No.	

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Project Information

Community Name as per TKS Site Plan		Total BUA (Sq.M) - as per TKS Blue code	
Plot No. (as per TKS Site Plan)		Plot Area (Sq.M) - as per TKS Site Plan	
Project ID	P-	Compound wall (L.M)	
		Chain Link Fence (L.M)	Bldg Height (L.M)
Type of Building	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial
	<input type="checkbox"/> Mixed Use	Other:	
Specify Project Category (EIA): <u>GUIDELINES FOR EIA STUDY</u>		Type A <input type="checkbox"/>	Type B <input type="checkbox"/>
Building Description e.g. Warehouse (No. of floors) + Office (No. of floors) + Service Block (No. of floors)		Type C <input type="checkbox"/>	
Revision / Amendment Subject			
Applicable Green Building Regulation	GB 4.0	GB 6.0	GB 7.0
			GB 8.0

The following tables list documents that need to be submitted along with the application. All documents should be submitted in PDF format. Identify documents that are submitted by selecting against each document. Documents should be submitted online organized into folders as identified by folder code against each document title. Following is the list of folder codes and corresponding folder names.

(GD) General Documents- (STR) Structural (ARCH) - Architectural (HVAC) – HVAC (GB) Green Buildings (FP) Facility Permits

Submission for New BP			
		Folder Code	Yes
	Consultant Documents (Appointment letter / Dubai Municipality Practice Registration Record / Blue, White, Grey, Green, Orange and Yellow Accreditation cards)	(GD)	<input type="checkbox"/>
**	Contractor Documents (Appointment letter / Dubai Municipality Practice Registration Record / White, Green, Orange and Yellow Accreditation cards)	(GD)	<input type="checkbox"/>
	Client's Documents Passport Copy for individuals / Trade License for Companies	(GD)	<input type="checkbox"/>
	MEP Consultant Documents- (If applicable)	(GD)	<input type="checkbox"/>
	Copy of Trakhees Site Plan	(GD)	<input type="checkbox"/>
	Copy of Trakhees CED Valid Concept Design Approval	(GD)	<input type="checkbox"/>
*	DEWA (Electricity & Water) – Design NOC	(GD)	<input type="checkbox"/>

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	Folder Code	Yes
* Etisalat / DU – Design NOC	(GD)	<input type="checkbox"/>
* Final NOC from Dubai Civil Defense (DCD) (If Applicable)	(GD)	<input type="checkbox"/>
* Empower NOC for DMC (Dubai Maritime City) and Nakheel communities only. (If applicable)	(GD)	<input type="checkbox"/>
* Dutech NOC for Port Rashid and JAFZA communities only.	(GD)	<input type="checkbox"/>
* Dubai Civil Aviation NOC - (If Applicable)	(GD)	<input type="checkbox"/>
NOC from related respective authorities as per the land usage	(GD)	<input type="checkbox"/>
*** Architectural &* Accessibility Verification Checklists	(GD)	<input type="checkbox"/>
Set of Architectural Drawings as per TKS Blue code	(ARCH)	<input type="checkbox"/>
Area calculation sheet shall be provided in DWF format including floors poly line	(ARCH)	<input type="checkbox"/>
*** Set of accessible path Drawings as per DUDC for people of determination	(ARCH)	<input type="checkbox"/>
Set of Structural Drawings as per TKS Grey code	(STR)	<input type="checkbox"/>
Soil Investigation Report as per TKS Grey code	(STR)	<input type="checkbox"/>
* Shoring / Piling / Soil Improvement NOC - (If Applicable)	(STR)	<input type="checkbox"/>
Design Calculations & Softcopy of the Structural Analysis Models as per TKS Grey code	(STR)	<input type="checkbox"/>
Structural Third Party Documents - (As per related circular)	(STR)	<input type="checkbox"/>
Set of HVAC Drawings & Calculations as per TKS MEP Yellow code	(HVAC)	<input type="checkbox"/>
* TIS (Traffic Impact Study) approved by RTA - (If applicable)	(GD)	<input type="checkbox"/>
Accreditation Training from Facility Permit Section Completed & Certificate Copy Attached	(GD)	<input type="checkbox"/>
Green Building Specialist (where applicable)		
CCTV: Dubai Police Approved CCTV Layout Drawings (by DM Registered Contractor)	(GD)	<input type="checkbox"/>
Lighting layout with Lux level calculation details.	(GD)	<input type="checkbox"/>
Material Safety Data Sheets (MSDS) if proposed activity involved in handling / storage / process / manufacturing of chemicals (if applicable)	(FP)	<input type="checkbox"/>
Machinery/Equipment Layouts with operation/manufacturing details & relevant brochures/catalogue of machine/equipment with technical specifications.	(FP)	<input type="checkbox"/>
Racking/Storage layouts with relevant brochures of proposed racking ,storage (if applicable)	(FP)	<input type="checkbox"/>
Drainage System Details & Drawings(if applicable)	(FP)	<input type="checkbox"/>
Risk Assessment & HAZOP studies, to be identified for applicability prior to BP stage (Refer RISK ASSESSMENT STUDY) Applicable: <input type="checkbox"/> Not Applicable: <input type="checkbox"/>	(FP)	<input type="checkbox"/>

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		Folder Code	Yes
Environment Impact Assessment Study Report shall be applicable for the following projects & Buildings located within the Special Development Zones Area: (Refer <u>GUIDELINES FOR EIA STUDY</u>)			<input type="checkbox"/>
Please tick your project below:			
• Golf Course Projects. (of all sizes Land Area)	<input type="checkbox"/>		
• Horizontal Land Development Projects. (of all sizes Land Area)	<input type="checkbox"/>		
• Resort and/or other Tourism/Leisure projects with Land Area of more than 1,000 m ²	<input type="checkbox"/>		
• Commercial Facilities, Hotel, Residential, Office, Religious, Government or Educational facilities with a Total built-up area of 10,000 m ² & above.	<input type="checkbox"/>		
• Hospital, Institutional Buildings with laboratory facilities. (of all sizes Built Up Area)	<input type="checkbox"/>		
• None of the above	<input type="checkbox"/>		
Drawings for Industrial & Domestic Waste Water Treatment Plant with Design data & Technical Details (if applicable)		(FP)	
*** Accessible way-finding drawing		(FP)	<input type="checkbox"/>
Green Building Supporting documentation to demonstrate compliance to the Green Building Regulation as applicable to the project. Submission should comply with the requirements stated in the Client procedures. (Each type of Regulation has its own set of submission requirements. These are explained in the procedures which can be downloaded from the portal.		(FP)	<input type="checkbox"/>

* Conditional BP could be obtained if the marked documents/NOCs are not available at the time of submission.

**Notification BP will be issued if the marked documents had been not submitted subject to circular Ref. CEDSR – 50 dated 22-06-2017.

***White (DUDC) Accreditation card is optional for individual Dwellings.

Submission for Revision/Amendment

Revised Drawings approved from Master Developer	(GD)	<input type="checkbox"/>
Revised Authorities NOCs as applied for Building Permit Submission (If required)	(GD)	<input type="checkbox"/>
Set of Revised Design Calculation Sheets & Drawings highlighting the revision	(ARCH)	<input type="checkbox"/>
Revised Accessible way-finding drawing	(FP)	<input type="checkbox"/>
Set of Approved /Revised accessible path Drawings as per Dubai Universal Design Code	(ARCH)	<input type="checkbox"/>
Submission for Amendment shall be supported with the proper documents	(GD)	<input type="checkbox"/>

Submission for Revalidation

Valid / Re-validated NOC from Master Developer	(GD)	<input type="checkbox"/>
Copies of Consultant Accreditation Cards (Blue, White (if applicable), Grey, Green, Orange and	(GD)	<input type="checkbox"/>
Copies of Accreditation Cards (Green, Orange, White (if applicable))	(GD)	<input type="checkbox"/>
Site Status Report/Suspension of ongoing works CED NOC (If applicable)	(GD)	<input type="checkbox"/>

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Valid Authorities NOCs as applied for Building Permit Submission	(GD)	<input type="checkbox"/>
Valid Dubai Municipality Practice Registration Record for consultant and contractor	(GD)	<input type="checkbox"/>

Submission Details / Fees Structure				
Service			Parameter	
Civil Engineering Division (CED)				
New	<input type="checkbox"/>	Building Permit (B.P) – New * Initial Fee	BUA	
	<input type="checkbox"/>	Compound wall	L.M	
	<input type="checkbox"/>	Chain Link Fencing	L.M	
	<input type="checkbox"/>	Retaining Wall	L.M	
	<input type="checkbox"/>	Incremental / Additional Area Charge for BP	BUA	
	<input type="checkbox"/>	Site Lab * Initial Fee	Fixed	
Revalidation	<input type="checkbox"/>	Building Permit - Revalidation	Fixed	
Amendment	<input type="checkbox"/>	Building Permit - Amendment	Fixed	
Revision	<input type="checkbox"/>	B.P – Architectural(ARCH)	No of revised sheets	
	<input type="checkbox"/>	Additional Area	BUA	
	<input type="checkbox"/>	B.P – Structural (STR)	No of revised sheets	
	<input type="checkbox"/>	B.P - HVAC	No of revised sheets	
	<input type="checkbox"/>	Post Tension Drawings - New	No of revised sheets	
	<input type="checkbox"/>	Post Tension Drawings – Revision	No of revised sheets	
	<input type="checkbox"/>	Building System Change	BUA	
Environment & Safety related				
New	<input type="checkbox"/>	Building Permit (FP)* Initial Fee	SQM	
	<input type="checkbox"/>	Green Building Review* Initial Fee	SQM	
	<input type="checkbox"/>	COC- Structure height < 6.0 m	Fixed	
	<input type="checkbox"/>	COC - Structure / height > 6.0 m – 24 m	Fixed	
	<input type="checkbox"/>	COC-Structure height > 24 m	Fixed	
Revalidation / Amendment	<input type="checkbox"/>	EHS NOC / EHS NOC Revalidation	Fixed	
	<input type="checkbox"/>	Green Building In-House Certification	SQM	
	<input type="checkbox"/>	COC – For Amendment		

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Declaration

- We hereby confirm that all data provided in this application / documents comply with Trakhees CED Guidelines and Regulations.
- If any delay occurs due to incorrect information provided by us in the submitted application we hold ourselves solely responsible for the delay.
- We are liable for any legal obligations which may occur due to invalid / tampered documents being submitted along with this application.

Date

Authorized Name & Signature

Submitter's Details

Name		Mobile Number	
ID Type		ID Number	