

Completion Inspection Checklist – Villas & Town Houses

Submission Ref:		Inspection Date:	
Project / Land Information			
Area Name		Plot No.	
Business Unit		Project ID	
Project / Building Detail			
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Other:	

General Remark		Yes	No	Remarks
1	Presence of accredited Consultant			
2	Presence of accredited Contractor			
3	Trakhees Approved Drawings			
4	Building Permit			
5	Business Unit NOC			
6	DCD completion available (villa with basement only)			
Architectural (The below are as per the approved drawings)		Yes	No	Remarks
1	Building orientation			
2	Unimpeded Access to the Villa			
3	Fence/Compound Wall detail.			
4	Gate level in relation to Bench Mark.			
5	Setback dimensions.			
6	Paving Works.			
7	External wall finishes.			
8	Swimming Pool details & setback.			
9	Elevations.			
10	Installation of Cat Ladder for Roof Access			
11	Internal finishing works.			
12	Floor lay out Plan & level.			

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General Remark	Yes	No	Remarks
Architectural (The below are as per the approved drawings)	Yes	No	Remarks
13 Staircase balustrade height			
14 External shower details			
15 Sanitary items, fittings, installation			
16 Villa's main entrance gate			
17 Garbage rooms			
18 Servant blocks dimension & elevation.			
19 Garage details			
20 External finishing for boundary walls			
21 Pump room location & level & finishing			
22 Roof finishing & height of parapets			
23 Ramp width & height			
24 Total height/ number for floor			
25 Balconies balustrade height and handrail			
26 Villa annex details			
27 Topographical plan & sections showing the levels of the land within and surrounding of property lines			

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Safety Section Checklist:

Safety Section	Yes	No	Remarks
1 Clear and safe access provided from the road to the villa?			
2 All the obstructions removed and cleared from the access and walkways?			
3 Adequate lighting provided in all access/ exit / walkways / roof area including external areas and swimming pool?			
4 Are adequate handrails / parapet walls/ balustrades provided on all areas where persons can fall down?			
5 Parapet wall height / handrails are maintaining a safe height?			
6 Is child resistant safety catch fitted with windows?			
7 Opening between the vertical rods of the railings as per regulations			
8 Is Drainage being connected as per approved procedures?			
9 All the relevant drawings for the drainage available on site during the time of inspection?			
10 FIC depth as per regulations and constructed inside the plot limit			

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Safety Section		Yes	No	Remarks
11	FIC cover-ductile iron with 6 mm thick GRP push fit sealing plate?			
12	Are all underground piping as per BS 4660?			
13	Man hole covers as per BS standards i.e. BS EN. 124:1994			
14	Floors & walls of the garbage room tiled with ceramic tiles / the garbage bins are properly placed			
15	Waste collection available and easily accessible			
16	Are all trips and slip hazards eliminated inside the villa. (i.e. uneven surfaces, broken floor tiles, worn out carpets etc.)			
17	Is recycling/Purification unit installed for swimming pool			
18	Non slippery tiles/mat placed on pool area.			
19	Protective safety fencing provided around the swimming pool with self-locking door			
20	Ladder provided to the pump room (if the depth is excess of 1 meter)			
21	At least one ladder provided on the 30 perimeter of the pool			
22	Ventilation & safe access provided to the swimming pool pump room			

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Safety Section		Yes	No	Remarks
23	Is Exhaust Ventilation installed in the Toilet as per ASHRAE Standards			
24	Crash guards provided to service units/ or other protruding service lines on car parking garage			
25	Wheel stoppers provided on car parking garages			
26	Opening between the vertical rods of the railings as per regulations			
	All sharp edges/ protruding sharp elements in an around the villas are cut off/ round off			
27	Floors and walls of the kitchen is impervious to moisture and capable of cleaned by washing down?			
28	Is working surface for preparation of food is stainless steel or other approved impervious material?			
29	Gas pipes to cookers, rings etc., laid in an approved manner with approved material?			
30	LPG cylinder stored in a secured cage with ventilation			

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	Architectural (The below are as per the approved drawings)	Yes	No	Remarks
31	Tree root barriers installed when trees are placed within 5 feet from public improvements, including walks, curbs, pavements etc.			
32	Are all irrigation systems automatic and designed to provide water to all plantings			
33	CO2 sensors provided on the basement parking area (Villas with basement)			
34	All cat ladders with a height of more than 3 meters provided with safety cage and constructed as per the standards			
35	Safety lock provided to all the cages to restrict unwanted entries/ climbing			
36	All rungs, cleats, strings and landings of the ladders as per the standards			
37	Intermediate landing platform provided to all cat ladders at all eight meters height with standard railings.			
38	Lifts / BMU other lifting equipment tested and certified by DAC approved agency			

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