

## Client Procedure (CP) for Safety Investigation of Marine Accidents

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## 1. Purpose and Objectives

The purpose of this procedure is to describe how safety Investigations for Marine Incidents/ Accidents are being investigated by the Marine Traffic Management Department within DMA.

Marine Safety investigations' objective is not to apportion blame or determine liabilities; instead marine safety investigations are conducted with the objective of preventing marine casualties and marine incidents in the future.

## 2. Scope

The scope of this procedure covers the investigation processes when a marine incident/ accident occurs as requested by Dubai Police, Public Prosecution or any other government entity or initiated form occurrence reporting process

## 3. Definitions and Abbreviations

3.1. DMA : Dubai Maritime Authority

## 4. Procedure

### 4.1. 5.1. Requesting an Accident Investigation

4.1.1. Any Government Authority can request for Safety Investigation for Marine Accident by submitting an official request letter of the investigation and any supporting documents of the accident by one of the below channels::

- Submit to DMA Offices.
- Send email to [MTM.DMCA@DMCA.ae](mailto:MTM.DMCA@DMCA.ae).

### 4.2. Investigation Request Review

4.2.1. DMA will review the registered accident and accordingly:

- Request for More Information: DMA will ask initiator to send via e-mail the required missing/additional documents. Initiator shall submit the requested missing/ additional documents for another review.
- Approve: DMA will send acknowledgment letter through the same receiving channel.

### 4.3. Accident Investigation and Resolving

4.2.2. DMA will conduct a site inspection.

4.2.3. DMA will coordinate to perform proper actions to solve the accident. Once completed, DMA will send copy of the report to the initiation authority

## 5. Service Completion Time

No.	Process	Target
5.1	Sending acknowledgment letter/ request for more information (from the date of receiving a request from Gov. authority)	2 W.Ds
5.2	Conduct accident investigation and inform initiation authority	Deferent from case to case

## 6. Service Fees

	Service	Fees (AED)
6.1	Safety Investigation of Marine Accidents	Free of Charge

## 7. Related Forms

N/A

## 8. Applicable References and Regulations

8.1 Law No (11) of 2010 Concerning Licensing of Maritime Vessels in the Emirate of Dubai.

## 9. Process Workflow

