

Guidelines – Health requirements for Educational Institutions

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1. Purpose:

- To ensure commitment of all educational institutions to Public Health Safety Requirements.
- To ensure the implementation of a unified basic 'Health Requirements Programme' in all educational institutions in the Emirate of Dubai.

2. Scope:

The health requirements should be applicable to all government and private educational institutions (kindergartens, schools, colleges and universities) within the jurisdiction of Trakhees in the Emirate of Dubai.

3. Responsibility:

- Director, Inspection Department
- Manager, Retail & Commercial
- Senior Officer, Retail & Commercial
- Officers, Retail & Commercial

4. Details of implementation:

4.1. Licenses:

Educational institutions shall get the following licenses:

- 4.1.1. Professional trade license issued from 'Licensing Department,' should be available.
- 4.1.2. Approved licenses from the 'Ministry of Labour and Social Affairs,' for nurseries.
- 4.1.3. Approved licenses by the 'Ministry of Education', for schools & kindergartens.
- 4.1.4. Approved licenses by the 'Ministry of Higher Education & Scientific Research', for institutes, colleges and universities.
- 4.1.5. The most recently updated staff list.
- 4.1.6. The activities permitted must be mentioned in the license (KG, primary, elementary or Secondary)

4.2. Staff:

Management should secure valid Occupational Health Cards from Trakhees for all staff under the following categories: KG teachers, Assistant KG Teachers, Physical Education Teachers, Nurses, Canteen Workers, Bus Conductors, Office Boys and Cleaners.

4.3. Canteen /Food Facilities:

The institute Cafeterias or Canteens must fulfil health conditions set by the Food Safety Department of Dubai Municipality. The food distribution companies/suppliers shall obtain approval (Health Supplier Pass – 04 883 2121) issued by Trakhees prior to the operation/distribution.



4.4 Drinking Water:

- 4.4.1. To provide a clean source of drinking water supply.
- 4.4.2. To keep water tanks clean and properly covered to keep water coolers clean with filters, and the same should be changed when necessary.
- 4.4.3. To enter into a contract with a Water Tanks Maintenance Company approved by Trakhees
- 4.4.4. To maintain records and reports of cleaning & maintenance procedures and test results for Water tanks samples after each cleaning process.

4.5 Running water must be available at all times.

4.6 Hand wash liquids and hand dryers should be provided.

4.7 A store should be provided to keep tools & cleaning materials.

4.8 Solid waste disposals:

- 4.8-1. Suitable and sufficient waste containers should be made available.
- 4.8-2. Waste should be disposed properly and fulfilling due safety and precautionary requirements.
- 4.8-3. All sections of the educational institutions must be kept clean.

4.9 Pest Control:

- 4.9-1. The educational institutions' surroundings must be kept free of pests.
- 4.9-2. There must be a contract with an approved pest control company for the same. Pest control visit should be at least 4 times during an academic year.