



## Guidelines:

# Health requirements for Performing Arts Training Centres (Dance & Music)

PCFC- Entity (Business Unit) Name	:	Trakhees – Department of Planning & Development
Department Name	:	Environment, Health & Safety (EHS)
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## 1. Purpose

- To ensure commitment of all Performing Arts Training centres to the public health requirement norms.
- To ensure the implementation of a 'Unified Health Requirements Program', in all Performing Arts Training centres in the jurisdiction of PCFC – Ports, Customs & Free zone Corporation, Dubai.

## 2. Scope

The Health requirements are applicable to all Performing Arts Training centres operating in the area of Jurisdiction of PCFC (Ports, Customs & Free zone Corporation), Dubai

## 3. Details of Implementation

### 3.1 Documents

- 3.1.1 A valid professional trade license issued from Trakhees Licensing Division /JAFZA should be secured and the commercial name should reflect the service provided by the Centre.
- 3.1.2 Initial approval from KHDA (Knowledge & Human Development Authority) should be available.
- 3.1.3 Updated Official staff list
- 3.1.4 Applicable staff should obtain Occupational Health Certificate (OHC) issued by DHA
- 3.1.5 Only permitted activities in the license are allowed to be performed in the facility.
- 3.1.6 EHS file (soft copy /hard copy) should be available with all the required documents for verification during inspection.



- 3.1.7 The facility should be approved by Trakhees Dept. (CED). Modification Completion Certificate (MCC) / Activity Verification Certificate (NOC AV) should be obtained from Trakhees CED and EHS respectively shall be available in the facility.

### 3.2 Equipment:

- 3.2.1 White boards and other competitive equipment such as projector etc. must be used for training & education. Chalks or related low-technology materials are not allowed.

### 3.3 Premises:

- 3.3.1 Sufficient area must be provided considering the extent of operation in terms of furniture, machineries installation and occupancy.
- 3.3.2 The furniture used should be kept clean and in good condition and be made from easy to clean materials.
- 3.3.3 Storage (if any) should be arranged appropriately.

### 3.4 The Centre should provide the following:

- 3.4.1 Pest control program record from an approved third party should be available in facility.
- 3.4.2 Covered bin for waste collection.
- 3.4.3 Commitment to maintain general cleanliness throughout the premises. The facility should implement effective cleaning and disinfection in all areas (not limited to cabinets/drawers/shelves) to ensure hygiene within the facility. Daily cleaning checklist for the entire premises should be provided.
- 3.4.4 Hand wash facility should be provided with liquid soap and paper towel to ensure that appropriate personal hygiene is maintained. Hand sanitizers should also be provided.



- 3.4.5 Cleaning tools and chemicals should be stored away from the reach of children in a designated area with appropriate labeling.
- 3.4.6 First aid box with valid contents must be provided and replenished regularly with appropriate supplies.

### 3.5 General notes:

- 3.5.1 Emergency numbers must be displayed in strategic areas in the facility to enable prompt action in case of any emergency.
- 3.5.2 Accommodation & cooking are not allowed in the center.
- 3.5.3 Sleeping mattresses are not allowed in staff room for sleeping or any other purpose.
- 3.5.4 Carpets are not permitted inside the facility.
- 3.5.5 Smoking is not allowed inside the center. No smoking signs should be displayed in the entrance.
- 3.5.6 Unused and unwanted products should not be stored in the facility. Products meant for personal use which are not related to the activity, should not be stored in the premises. The premises or its part should not be used as a storage area.