



## Guidelines:

# Health requirements for Optical / Lenses trading Shops

PCFC- Entity (Business Unit) Name	:	Trakhees – Department of Planning & Development
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## 1. Purpose

- To ensure the commitment of all optical shops to the 'Public Health Requirements Programme'.
- To ensure the implementation of a 'Unified Health Requirements Program', in all optical shops in jurisdiction of PCFC in the Emirate of Dubai.

## 2. Scope

The norms of the above will be applicable to all optical shops within the jurisdiction of PCFC in the Emirate of Dubai.

## 3. Details of Implementation

### 3.1 Licenses:

3.1.1. A copy valid professional Trade License issued from Licensing Department-Trakhees/JAFZA should be available for the optical shop, and all conditions and requirements should be complied with for operations of the licensed activity.

3.1.2 Valid DHA License for the facility and DHA approval for the optometrist.

### 3.2 Documents:

3.2.1. EHS file, (hard copy/soft copy) with all the required documents for verification during inspection.

3.2.2. Staff list with all essential data of the staff along with their work permits should be kept in the clinic.



- 3.2.3. Pest Control contract with an approved pest control operator and service records should be available
- 3.2.4. Cleaning Schedule and records shall be available.
- 3.2.5 Valid NOC-AV issued from EHS- Trakhees and MCC (Modification Completion Certificate) issued from CED- Trakhees (if applicable) shall be available.

### 3.3 Premises:

Sufficient area must be provided considering the extent of operation in terms of furniture setup and occupancy.

### 3.4 Staff:

- 3.4.1. Optometrist should wear a clean uniform during working hours.
- 3.4.2. Staff should maintain personal hygiene.

### 3.5 General Cleanliness:

- 3.5.1. Covered waste container provided with plastic bags, should be available.
- 3.5.2. Cleaning materials and tools should be kept in a designated area.
- 3.5.3. General cleanliness should be maintained.

### 3.6 Spectacle Frame Shelves:

Glass shelves or cupboards should be provided for the display of frames.



- 3.7** Sight test should be done by a licensed optometrist in the shop.
- 3.8** Expired products such as solutions, lenses etc. should regularly be disposed:
- 3.9** No smoking sign & Emergency Contact numbers should be displayed
- 3.10** The shop should be kept free from insects, pests and rodents.
- 3.11** First Aid box shall be provided in the facility and should be replenished regularly with supplies.